



COVID-19 Notification Procedures

How the South Panola School District notifies students, guardians, employees, and the State Health Department of positive cases and close contacts:

Students and Guardians

- Once parents or guardians notify the school nurses of a positive case, nurses will begin contact tracing.
- Parents and guardians will receive a phone call letting them know their student is a close contact and to quarantine for 14 days.
- Nurses will send out a follow-up letter to parents or guardians of students who are close contacts.
- Nurses will send out monitoring letters to all parents or guardians of students who were not considered a close contact, but in a class or group with a person who tested positive.

Employees

- School administrators will report to the South Panola School District central office any employees who test positive.
- The district office will work with school administrators to contact trace.
- Employees who are close contacts will be notified to quarantine.

State Health Department

- On Mondays at noon, South Panola School District school nurses are required to submit to the Health Department a report on student and employee positive cases and close contacts for the previous week. The Health Department will release a weekly update to the public on the number of positive cases and close contacts for all Panola County Schools.