

# South Panola School District

## 2023 Chromebook Policy & Checkout Acceptance Form

### Student Info

F Name \_\_\_\_\_ L Name \_\_\_\_\_  
Grade \_\_\_\_\_ MSIS# \_\_\_\_\_

South Panola School District (SPSD) strives to provide opportunities for all students to experience success in a safe and healthy learning environment. With this in mind, educators may provide online or digital instruction for students. For students to participate in these instructional activities a device (such as a Chromebook) is needed.

SPSD will allow a student the opportunity to **check out** a Chromebook for instructional use, with the understanding that the student and parent/guardian will assume responsibility for the device. The Chromebook (power supply and/or accessories) are property of SPSPD, and any activity on the device may be monitored and/or recorded. The Chromebook and accessories will be returned to SPSPD at the end of the school year, and/or in the event a student un-enrolls from SPSPD and/or immediately upon the request of SPSPD.

I understand that I will be held responsible and that I and/or my parent/guardian will pay for damage or loss of the Chromebook/accessories issued to me. I understand I am responsible for the device regardless of where the damage occurs.

Any damage to the device will be charged as follows:

- 1 Offense/Breakage- \$ No Charge
- 2 Offense/Breakage - \$ 40
- 3 Offense/Breakage- \$ 100
- 4 Offense/Breakage - \$ 300

Offense/breakage is defined as physical damage incurred, whether accidental or intentional.

Examples include broken or missing keys, a damaged trackpad, a gouged or broken screen, a cracked and/or broken case, and water and/or liquid damage.

A power supply is issued with each Chromebook; if lost or stolen a replacement unit will be charged as follows:

\$10 for the first unit, and \$20 for any additional units.

I and/or my parent/guardian will be held responsible for the full cost (\$300) of a lost or stolen Chromebook unless a police report is filed and a copy of the report is provided to SPSPD.

Chromebook #	Date Issued	Date Returned	Comment(s)

Check-out agreement terms are accepted by:

Parent/Guardian \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

Student Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

SPSD Representative \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_